



# CELEBRATING LIBRARY ANNIVERSARIES: PROJECT MANAGEMENT AND OPPORTUNITIES FOR ARCHIVING

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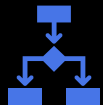




Planning



Budgeting



Decision-making



Details

# PROJECT MANAGEMENT









LIBRARY SWAG

WILLIAM E. LAUPUS LIBRARY

# T-SHIRT DESIGN CONTEST

CELEBRATING 50 YEARS!

Contest winner will receive  
Laupus 50th goodies plus  
have their winning design  
featured on the Laupus  
50th Anniversary T-shirt

All designs must be original.  
Email design entries to  
[BoneE19@ecu.edu](mailto:BoneE19@ecu.edu)

All designs must be  
submitted by  
September 1st.



#HAPPY50THLAUPUS

# Time to Treat Yourself!



Rose, Marlena

To  **HSL Group**



Can you believe another month has went by and it's already time to celebrate our anniversary again this month??

We have treats available now near the whiteboard on the 2<sup>nd</sup> floor—a bit further down the hall than usual as we are encouraging folks to visit our newly-opened space. Check it out if you haven't had the chance, I had a great time with the VR equipment myself—and did not get dizzy!

Andrea is working on coffee, and it will be out shortly just around the corner from the lab.

Please stop by and enjoy!

























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Laupus Health Sciences Library at ECU

...



**eculaupus** Today is the day to CELEBRATE 50 years of #Laupus Stop by the 4th floor gallery today from 2-5pm for some fun ... and food!!!! #LaupusTurns50 #FiftyAndFabulous #HappyBirthdayLaupus

32w





Bruchetta  
MAC AND  
CHEESE BALLS

Candied  
BACON

TRADITIONAL  
MEATY  
Lasagna

Brisket  
BOMBS









Image from Facebook





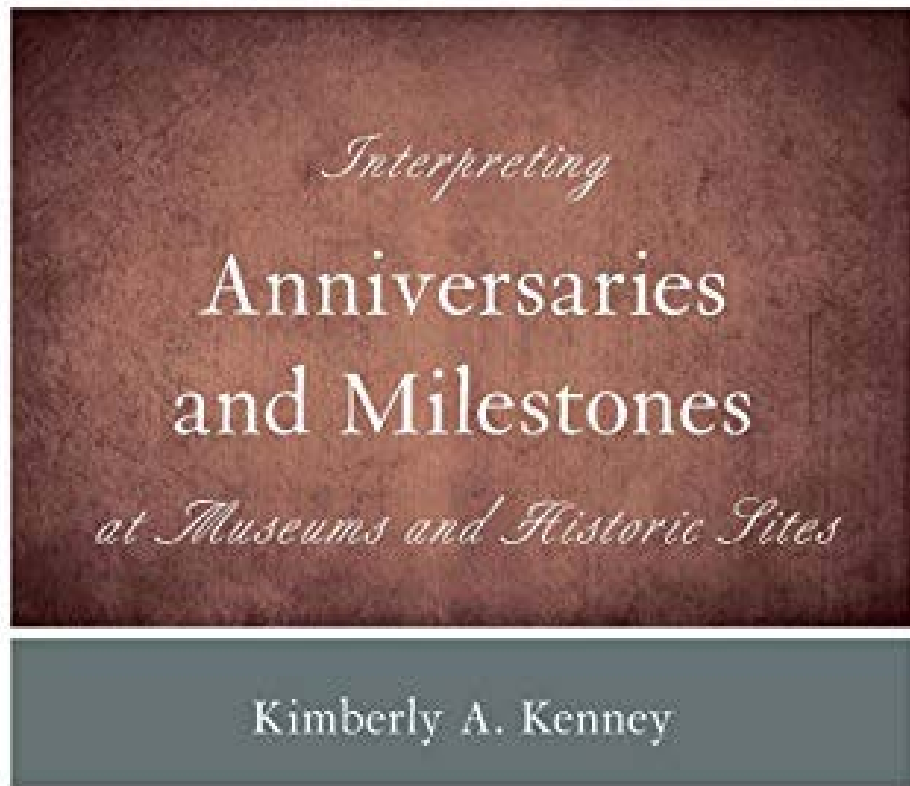












# RECOMMENDED READING



# LESSONS LEARNED

- ▶ Expect surprises
- ▶ Try to stay positive
- ▶ Try things out
- ▶ Don't sweat the small stuff
- ▶ Have fun!





- ▶ Scanning
- ▶ Timeline
- ▶ Exhibit
- ▶ Social Media
- ▶ Resulting Projects

# THE ARCHIVES' CONTRIBUTION



# SCANNING PHOTOGRAPHS

- ▶ Intern scanned images from our archival collection
- ▶ Photographs selected by the task force
- ▶ Planned to use the images for social media posts
- ▶ Scanned and labeled the images. Archivist added more images over time
- ▶ History Collections Librarian provided approximate dates and information about the images



Photo No. or Name	Caption (based on info from back of photo)	Time-line year (.2 for 2nd sent. or thought)	Digitize	Additional Information
LL02.59.05.20B	Halloween 1991 Lynn Mallison	no		
LL02.59.05.20C	Halloween 1991: Janet Heath in Serials	no		
LL02.59.05.21A	Reference Floor	no		
LL02.59.05.21B	Brite '92. Jo Ann Bell	no		Explanation of "Brite '92" - See LL02.59.01.18
LL02.59.05.21C	Ethel Chapman Viewing "exhibit from NLM" "Seeds of Change"	no		look at caption?
LL02.59.05.21D	Reference Manager Demo in 1992-1993, Beth Winstead (at keyboard), Jeannie Kerr (standing)	1992.2		
LL02.59.05.21E	Networking Demo 1992-1993, Jeannie Kerr, Susan Thornton	no		
LL02.59.05.22A	L to R. Monthly Party: Janet Heath, Sherry Carpenter Teague, Margaret Stangohr (standing). 1992 or 1993	no		
LL02.59.05.22B	Monthly Party in 1992 or 1993: Table L to R Barbara Kelly, Donna McDonald, Jean Ipock. Standing in front Delores Reeves, Stephanie Shields, Jeff Spain	no		
LL02.59.05.22C	L-R: Beth Winstead, Thanh Pham, Minh Pham, Erika Bullock, Sandy Albertine. 1992 or 1993	no		
LL02.59.05.22D	Clockwise: Clarissa Singletary (yellow-green top), Stephanie Shields, Delores Reeves, Carolyn Baker, Jeff Spain, Donna McDonald, Jean Ipock. 1992 or 1993	no		

# TIMELINE

- ▶ Matched scanned photographs with existing timeline dates
- ▶ Searched our social media accounts and the shared drive for more recent images
- ▶ Edited existing timeline and added more dates based on research

[Timeline link](#)

## Our Timeline

The Health Sciences Library was established in 1969, created to serve the fledgling School of Health Affairs. As the timeline below shows, the library has grown from a one-person operation in an old cafeteria to a modern information facility.

1969

Health Affairs Library established. Dr. Jo Ann Bell hired as director. The library, located in an old cafeteria, consisted of twelve tons of donated books on a steam table and one professional librarian.



*Jo Ann Bell (L) and Deborah Higson: Library in South Cafeteria in Summer 1970*

1970

Moved to the Biology Building in August.

Library opens for service in the Biology Building for 70 hours per week with one librarian (Jo Ann Bell) and one clerical employee (Deborah Higson) in September 1970.

1971

The General Assembly appropriated \$350,000 to establish the Health Affairs Library to serve Allied Health and Social Professions, Nursing, and the proposed school of medicine.



Date	Timeline Entry	Photo Number	Caption	Timeline Order
1988	Second floor renovated to enlarge journal stacks and create an expanded Computer Lab. Collection: 140,669 volumes. 12 librarians (Director, 7 Public Service, 4 Technical Service), 23 support staff.	LL02.59.01.05A	"The Only Way to Move" building materials into the HSL through a 2nd floor window. 1987.	1988
1989	Publication of "Information On-Call", a client newsletter, began in September 1989	LL02.59.04.12A1	Information On-Call, Volume 1, No. 1, September 1989. Page 1	1989.11
		LL02.59.04.12A2	Information On-Call, Volume 1, No. 1, September 1989. Page 2	1989.12
		LL02.59.04.12A3	Information On-Call, Volume 1, No. 1, September 1989. Page 3	1989.13
1989	Health Sciences Library celebrated 20th anniversary in September 1989	LL02.59.05.18B	Reception Table for HSL 20th Anniversary in Sept 1989	1989.21
		LL02.59.05.18A	HSL's 20th Anniversary. Foreground: Dr. Alastair Connell (V.C. Health Sciences) & Sue Hodges (Chancellor's Office). Background: Todd Savitt and John Moskop (Med. Humanities)	1989.22
1991	Guidelines were established for providing off-campus library services.	LL02.59.04.12B	"Information On-Call" article about access to LS/2000 from home.	1991.1
1992	Local Medline network installed; database available to clients in-house and by dial-access.	LL02.59.04.13A	"Information On-Call" article announcing that Local Medline network is coming soon.	1992.1

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# EXHIBIT

- ▶ Largely based on the timeline project
- ▶ Featured scanned images and physical materials
- ▶ Organized chronologically, focused on first 30 years







1987 Computer Fair

WELCOME  
TO THE  
HEALTH SCIENCES LIBRARY  
COMPUTER FAIR



When it was time to retire the card catalog in 1987, our staff sent it off in style. A New Orleans style "funeral" was held, including a eulogy given by then library director, Jo Ann Bell. The card catalog never had a will left. This event marked a significant transition in the library's history.

*Jo Ann Bell*



Card Catalog Funeral

When it was time to retire the card catalog in 1987, our staff sent it off in style. A New Orleans style "funeral" was held, including a eulogy given by then library director, Jo Ann Bell. The card catalog never had a will left. This event marked a significant transition in the library's history.



# SLIDESHOW

- ▶ Created for the Open House
- ▶ Used images collected for previous projects
- ▶ Timeline in slideshow form



# THE ARCHIVES AND SOCIAL MEDIA



# OPEN HOUSE FACEBOOK EVENT

- ▶ Spread the word to students and our community followers
- ▶ Shared by a current employee with former employees



OCT  
25

## Laupus Library 50th Anniversary Open House and Celebration

Public · Hosted by Laupus Health Sciences Library at ECU

✓ Going ▼

...



Friday, October 25, 2019 at 2 PM – 5 PM

about 7 months ago



Laupus Health Sciences Library at ECU

500 Health Science Dr, Greenville, North Carolina 27834

# FLASHBACK FRIDAY

- ▶ Featured photographs from the timeline project
- ▶ Posted chronologically



Laupus Health Sciences Library at ECU

Published by eculaupus [?] · September 13, 2019 ·

In 1987, we retired our card catalog in style. A New Orleans “funeral” was held, including a eulogy given by then library director, Jo Ann Bell. The card catalog even had a will! This “funeral” marked a significant technological shift in our library’s history.

#flashbackfriday #funfactfriday #laupuslibraryhistory #laupusturns50 #archives





# THEN AND NOW

- ▶ Part of the Exhibit
- ▶ Found the "then" photographs on our shared drive
  - ▶ The images date to 2006
- ▶ Photographed the "now" images with another member of the taskforce



Laupus Health Sciences Library at ECU

Published by eculaupus [?] · October 8, 2019 ·

Check out this transformation of the 3rd floor stacks in today's #thenandnow post! #2006to2019 #transformationtuesday #laupusturns50



# RESULTING PROJECTS



# DIGITIZATION

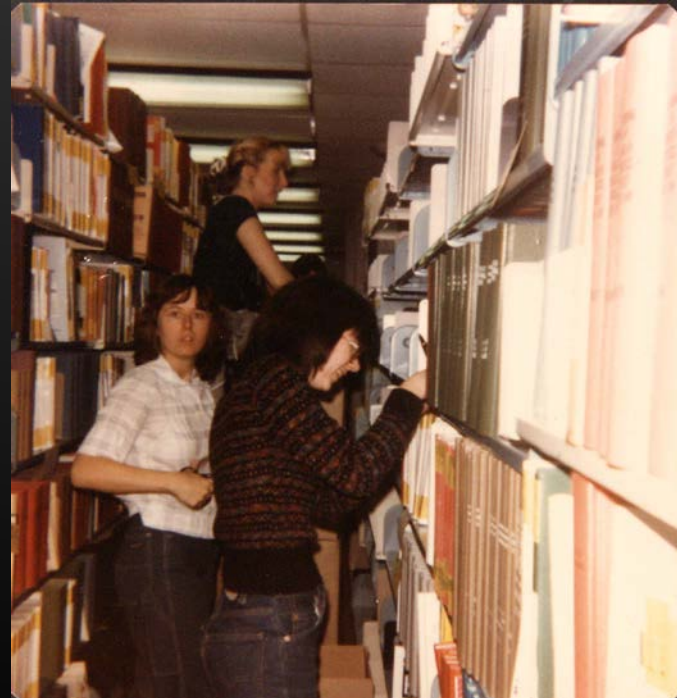
- Image Selection
- Digital Collections
- Descriptive Metadata and the Collection Guide

The screenshot shows the 'DIGITAL COLLECTIONS' website. The header includes the logo, a tagline 'Thousands of images, texts, and audio/video from ECU's diverse collections and beyond.', a search bar, and an 'Advanced Search' link. A navigation bar contains links for Home, Browse, FAQ, About Us, Ask Us, and My Collections. The main content area displays '53 results for local\_id:LL02.59.\*' and 'Currently viewing results 25 - 48'. It features a 'SORT BY' dropdown set to 'RELEVANCE', a 'PAGE 2 OF 3' indicator, and 'PREV' and 'NEXT' buttons. A 'Search within these results...' bar is also present. On the left, 'Narrow Results' are shown for 'Collection' (Laupus Health Sciences History Collections (47)) and 'Format' (photographs (42), slides (11)). The main grid displays eight image thumbnails with captions: 'Health Sciences Library 1st Floor Card Catalog', 'Health Sciences Library Moving Day', '50,000th User of Health Affairs Library', 'Laupus Library Director, Dr. Dorothy A. Spencer', and three others partially visible.

The screenshot shows the 'William E. Laupus Health Sciences Library Administrative Records' collection page, covering the years 1969-2019. It is part of the 'Laupus Library Manuscript Collection, LL 02.59'. On the left, a sidebar lists navigation options: 'Collection overview', 'Biographical/historical information', 'Scope and arrangement', 'Administrative information', 'Language of material', 'Key terms', and 'Container list' (which is highlighted in blue). The main content area shows a hierarchical view of the collection. It starts with 'Box 6 Folder 18: Early Health Sciences Library Photographs, ca. 1970-1973'. Below this is 'Box 6 Folder 19: JoAnn Bell's Birthday Party, 1973'. Then 'Box 6 Folder 20: Health Affairs Library Staff, 1973'. Under 'Box 6 Folder 20', there are two sub-items: 'LL02.59.05.04.01: Director Jo Ann Bell at Her Desk, 1973' and 'LL02.59.05.04.02: Health Affairs Library Circulation Desk, Indexes, and Journals, 1973'. At the bottom, a note states 'Portions of this collection are'.

# BORN DIGITAL COLLECTING

- ▶ Saving Photographs
  - ▶ Social Media
  - ▶ Shared Drive
  - ▶ Library Employees
- ▶ Donna Flake
- ▶ Future Collecting





# SUGGESTIONS FOR ARCHIVING YOUR LIBRARY'S HISTORY

- ▶ Save event flyers
- ▶ Social Media
- ▶ Ask employees and patrons to submit materials
- ▶ Visit your local archive/university library

# QUESTIONS?

- ▶ Marlena Rose

Assistant Director of Collections  
& Historical Services [BARBERM@ECU.EDU](mailto:BARBERM@ECU.EDU)

- ▶ Layne Carpenter

Archivist [CARPENTERL15@ECU.EDU](mailto:CARPENTERL15@ECU.EDU)

- ▶ Laupus Health Sciences Library at East Carolina University

- ▶ <https://hsl.ecu.edu/about/our-history/>

- ▶ <https://hsl.ecu.edu/history-collections/>